

# ADMISSIONS POLICY 2023/24

## 1. Policy Statement

1.1 Pathfinder Schools is the admission authority for all its academies. This policy sets out the admission arrangements for all its academies.

1.2 Pathfinder Schools will consider all applications for places at each of its academies in line with this policy. Where fewer applications are received than the published admission number, the individual named academy will offer places to all those who have applied.

## 2. To whom does this policy apply?

2.1 All persons applying to one of the Pathfinder Schools academies.

2.2 Those persons with delegated authority to make decisions on admissions in line with this policy.

## 3. Who is responsible for carrying out this policy?

3.1 Pathfinder Schools is responsible for the operation of this policy.

## 4. What are the principles behind this policy?

4.1 Pathfinder Schools is committed to ensuring that its intake across all of its academies is representative of the national ability range and is comprehensive in intake. (For primary phases it ensures each academy services its local area).

4.2 The admission arrangements determined by the Trust are in accordance with the statutory framework currently set out in the School Standards and Framework Act 1998 (and regulations made thereunder) and the School Admissions Code 2021.

## 5. Procedures

5.1 The Trust will adhere to the Local Authority's co-ordinated scheme which can be found on the authority's website. - [School admissions | North Northamptonshire Council \(northnorthants.gov.uk\)](https://www.northnorthants.gov.uk/school-admissions)

## 6. Policy Review

6.1 This policy will be reviewed annually.

### General

1. The Trust will act in accordance with, and will ensure that each of the Independent Appeal Panels is trained to act in accordance with, all relevant provisions of the School Admissions Code and the School Admission Appeals Code published by the Department for Education ("the Codes") as they apply at any given time to maintained schools and with equalities law and the law on admissions as they apply to maintained schools. For this purpose, reference in the Codes or law to "admission authorities" shall be deemed to be references to the Trust Board of Pathfinder Schools.

2. Notwithstanding the generality of paragraph 1 the Trust will participate in the co-ordinated admission arrangements operated by the LA (Local Authority) for Northamptonshire and the local in-year fair access protocol.

### Procedure for Admitting Pupils

3. The Trust has agreed admission numbers for each of its academies for each of the years for admissions. The published admission number for each academy are set out in the appendices.

#### a. Nursery (if applicable)

Where the Trust operates nursery provision, they will specify the number of places available in that nursery per session e.g. each morning and each afternoon.

Places per session will be offered as either full or part time.

Up to 15 hours will be provided free as part of Early Years Funding. Additional hours if available are to be offered by the setting and would be charged in accordance with the setting's charging policy.

Children are admitted from the September of the school year when they will become three.

NB: Attendance at the Nursery does not guarantee admission to the primary phase of the particular academy.

#### b. Reception Class (See section 9 with regard to requests for delaying Reception admission for summer born children)

A separate application must be made for admission to the Reception.

Reception Class is defined in the Schools Admissions Code as "a class in which education is provided which is suitable for children aged 5 and any children who are under or over 5 whom it is expedient to educate with pupils of that age."

- Admissions to Reception classes at each of the relevant primary academies are made in the September following the child's fourth birthday. A child must start the term after they are five.
- Applications for a Reception place must be done in accordance with the co-ordinated scheme, but applicants in receipt of an offer may defer entry until later in that school year but not beyond the point the child reaches compulsory school age or the beginning of the final school term in the school year in which the request was made.
- The academy shall, where applicable, consider applications from children from multiple births, whilst taking into account the responsibility to teach in groups of 30 or fewer per teacher in infant classes.
- Where possible twins/multiple births will be placed at the same school. In cases where there is one place left and the next child on the list is one of a twin, triplet or

multiple birth, the local LA School Admissions Team will contact the parents and discuss the options with them where this is known at the time of application. The parents will need to decide whether to accept one place at the school or to keep the children together by accepting another school. (**Consideration will not guarantee entry**)

### **c. Years 7-11**

Each of the academies has stated their published admissions number in the following appendices. Their oversubscription criteria directly relate to the named academy.

### **d. Post 16 (if applicable)**

Montsaye Academy has capacity to accept pupils in the Sixth Form (see Appendices). It has a published admission number which represents the external number of candidates that it will admit. In such circumstances, it will apply the same academic entry requirements as it does to pupils already on roll in the academy.

In any specific year, the Trust may determine that in respect of any of its academies it is able to admit pupils above the published admission number for that academy. Where such a determination is made, the Trust will notify the relevant local authority.

## **4. Process of Application**

4.1 Arrangements for applications for places at any of the Pathfinder Schools academies will be made in accordance with the LA's co-ordinated admission arrangements and will be made on the Common Application Form provided and administered by the Local Authority.

4.2 The Trust will use the relevant LA's timetable for applications to the individual academies each year (exact dates within the months may vary from year to year). This will fit in with the timetable for the co-ordination of admission arrangements within the LA.

## **5. Consideration of Applications**

5.1 The Trust will consider all applications for places at the named academy. Where the number of applications does not exceed the published admission number for the individual academy, the Trust will offer places to all those who have applied during the normal admissions round.

5.2 Although most children will be admitted to the academy within their own age group, the Trust will consider requests from parents for their child(ren) to be educated outside of their normal age group. Parents are advised to contact the Trust to discuss such a request and submit any relevant evidence with their formal application. The decision whether to offer a place out of year group rests with the Trust and decisions will be taken in line with the School Admissions Code. Parents will have a right of appeal if a place is refused at the academy. Parents do not have a right of appeal if a place is offered in a year group other than the year group for which they applied.

## **6. Common terms/definitions**

The Trust has adopted a number of key definitions that apply across the oversubscription criteria in its academies. In order to assist understanding of the admission arrangements, the key terms are set out below:

### **6.1 Looked After Children and all previously Looked After Children**

- A Looked After Child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a local authority in the exercise of their social

services functions (see section 22(1) Children Act 1989) at the time of making an application to a school.

- A previously Looked After Child is a child who was looked after but ceased to be so because the child was adopted (under the Adoption Act 1976 or Adoption and Children's Act 2002) or become the subject of a child arrangements order (section 8 Children Act 1989) or a special guardianship order (section 14A Children Act 1989).
- Children who appear to the admission authority of a school to have been in state care outside of England prior to adoption.

Evidence from the relevant social services department may be requested to determine eligibility under this criterion.

## **6.2 Home address**

Where a child lives or their "home address" will be determined at the time of application. The child's home address is defined as the address at which the child normally resides with their parent/carer.

If a child lives with their separated parents for different parts of the week, the Trust will treat their home address as the place the child sleeps for the majority of the school week. If the child spends equal periods at the two addresses, the parents must agree to nominate one address to be taken as the home address.

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned. Places cannot be allocated on the basis of intended future changes of address unless house moves have been confirmed through the exchange of contracts or the signing of a formal lease agreement. The Trust reserves the right to seek further documentary evidence to support your claim to residence. The Trust will withdraw any place allocated if the address is found to be false.

## **6.3 Sibling link**

A sibling is defined as a child's brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion. For School Admissions purposes, the term sibling includes:

- half-brothers and half-sisters
- step-brothers and step-sisters
- adopted children
- children in foster care
- children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings.

## **Additional Sibling Link Information**

Although the definition of "sibling" does not specify whether the sibling should be younger or older, it should be noted that for admissions to the primary or secondary phases of education, the sibling link will only be valid where the older sibling is on roll at the academy at the time of application and is expected to be still on roll at the time of admission. For post-16 applicants only, the sibling link can arise where there is an older or younger sibling at the Montsaye Academy at the point of application and expected to be on roll at the point of admission.

## **7 PATHFINDER SCHOOLS – admission processes**

## 7.1 Waiting List

Following an unsuccessful application, parents/carers can request that their child's name be placed on the waiting list. Waiting lists are held for all year groups by the local authority. Waiting lists will be cleared at the end of each school term. If parents/carers would like their child's name to remain on the waiting list for the remainder of the academic year, they should inform the School Admissions team at NNC in writing, by the start of each subsequent term (ie: during the Christmas and Easter breaks) to renew their interest

When a place becomes available it will be allocated to the child at the top of the waiting list. The waiting list is ranked in accordance with the oversubscription admission criteria which can be found in {the appendices?} of this policy. Priority will not be given to children on the basis that they have been on the waiting list the longest and children being allocated places under the Fair Access Protocol will be given priority. A new application will be required for a new academic year.

## 7.2 In Year Admissions

For admissions outside of the normal admissions round or for year groups which are not the normal points of entry, parents may apply for a place at any of the Pathfinder Schools academies.

All in-year applications should be made online via the North Northamptonshire Council's School Admissions Website: [School admissions | North Northamptonshire Council \(northnorthants.gov.uk\)](https://www.northnorthants.gov.uk/school-admissions)

## 7.3 Admission Appeals

For more information and to submit an appeal, parents/carers should visit the School Admissions Appeals pages of the [NNC website](https://www.northnorthants.gov.uk/school-admissions-appeals)

If parents/carers wish to submit supporting evidence after lodging their appeal, it should be e-mailed to [appealsteam.NCC@northnorthants.gov.uk](mailto:appealsteam.NCC@northnorthants.gov.uk) within 10 working days of the submission of the appeal.

Appeals must be lodged in writing, giving the reasons for appeal by the date detailed on the website. Appeals received after this date will still be heard, but there is no guarantee they will be heard before the end of the school year in which the application is made.

NB: For appeals concerning places not offered during the normal admissions round there is no deadline.

## 8 Procedures Where the Named Academy is Oversubscribed

### 8.1 Oversubscription Criteria (if applicable)

Where the number of applications for admission is greater than the published admission number, applications will be considered against the oversubscription criteria set out in the appendices attached for each of the Trust academies. After the admission of pupils with statements of Special Educational Needs or an EHC Plan where the individual academy is named as the appropriate provision, the criteria will be applied in the order in which they are set out within those appendices.

## 9. Summer born children applying for Reception places

All children are entitled to a full time school place in the September following their 4<sup>th</sup> birthday and most parents are happy for their child to start school at this point. However, FINAL Admissions Policy 2023/24

parents/carers of summer born children (those born between 1 April and 31 August) who do not reach compulsory school age until a full year after they would normally start school, may wish to delay their child's start to school until the September following the child's 5<sup>th</sup> birthday.

If parents wish to delay their summer born child's start at school until the September after their 5<sup>th</sup> birthday, there are 2 options:

1. Parents can make an in-year application for a place for the September following their child's 5<sup>th</sup> birthday. The child would normally start school in **Year 1** (their correct chronological age group) as other children in the child's age group already attending school will be moving from Reception to Year 1 at this point. It is important to remember that some schools are likely to be full in Year 1 and unable to offer a place;
2. If parents do not want their child to miss their Reception year, they may request that children are admitted out of their normal age group i.e. into Reception instead of Year 1. Please note, this is a 'request' and parents do not have the right to insist that their child is admitted to a particular age group. The school's admission authority is responsible for making the decision about which year group a child should be admitted to.

Parents/carers of summer born children who could start school in September 2023, but wish to delay their child's school start and apply for a Reception place to start in September 2024, should still make their application for a Reception place for their child's normal year of entry before the primary application deadline of **5 p.m. on 15 January 2023**. If a delay is agreed, this application can be withdrawn.

Parent/carers should also, if possible, make their request for admission out of the normal age group to their preferred schools by the same date - **15 January 2023 (5 p.m.)**. This is to enable sufficient time for requests to be processed prior to National Offer Day (16 April or the next working day). Requests will however still be considered after this date.

Parents/carers requests to apply for a Reception place at academies within Pathfinder Schools for the September following their child's 5<sup>th</sup> birthday, should be made in writing to the Headteacher at to the school in the first instance. In the request, parents/carers should provide some information about their child to explain why they think that their child should be educated out of their normal age group. It is important for parents/carers to provide any additional evidence to support their request as this information will help the admission authority to make their decision e.g. parents/carers may be able to provide a report from the child's Early Years setting or evidence from a health or social care professional.

The request will then be considered by our admission authority who have to decide if they will allow the request. The decision must be made on the basis of the circumstances of each case and in the best interests of the child concerned. The School Admissions Code (2021) requires admission authorities to consider a number of factors:

- the parent's/carer's views;
- information about the child's academic, social and emotional development;
- where relevant, the child's medical history and the views of a medical professional;
- whether the child may naturally have fallen into a lower age group if it were not for being born prematurely;
- the Head teacher's views.

## What happens next?

Parents/carers will be informed of the admission authority's decision on which year group the child should be admitted to when they start school (i.e. Reception or Year 1) and will set out clearly the reasons for their decision.

## What happens if the request is approved?

If the request to be admitted outside normal age group is approved by the admission authority of the school, parents/carers will need to forward this approval to their local authority's School Admissions team to ensure that an application will be accepted in the normal admission round for the September following the child's 5<sup>th</sup> birthday.

Parent(s)/carer(s) will then need to make an application for a place in Reception for the normal round of admissions in the following academic year.

**Please note** – this does not mean that a child has been, or will be, offered a place in the Reception year at their chosen school. If, in the following normal admissions round, the school is oversubscribed, all applications (including delayed applications) for the school will be ranked in accordance with the school's oversubscription admission criteria and places offered up to the school's published admission number.

## What happens if the request is refused?

If the request to be admitted outside normal age group is rejected by the admission authority of the school, parents/carers have to decide whether to accept a Reception place in the normal year of entry, delay their child's start until the September after their 5<sup>th</sup> birthday and apply for a Year 1 place or make an application to other schools to see if they will accept a delayed start in Reception.

Parents/carers who are unhappy with the admission authority's decision to refuse their child a place out of their normal age group, should complain directly to the admission authority.

Parents/carers whose requests for delayed entry into Reception are refused, do not have the right to appeal this decision. They have the right to appeal against the refusal of a place at a school for which they have applied but this right does not apply if they are offered a place at the school, but it is not in their preferred age group.

## Appendices

<b>Primary Schools:</b>	<b>Havelock Infant School Appendix 1</b> <b>Havelock Junior School Appendix 2</b> <b>Loatlands Primary School Appendix 3</b> <b>Rothwell Victoria Infant School Appendix 4</b> <b>Rothwell Junior School Appendix 5</b> <b>Rushton Primary School Appendix 6</b> <b>Wilbarston C of E Primary School Appendix 7</b> <b>Hawthorn Primary School Appendix 8</b>
<b>Secondary School:</b>	<b>Montsaye Academy Appendix 9</b>

# APPENDIX 1 – Havelock Infant School

## Oversubscription Criteria

***The published total admission number for the school is 270. For each reception intake from September the admission number is 90.***

Places will be allocated to pupils who have a statement of SEN or an EHC Plan that names the school as the appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked After Children and all previously Looked After Children (**see paragraph 6.1 for definition of 'Looked After Children'**).
2. Children with a sibling link (**see paragraph 6.3 for definition of 'sibling'**) continuing at the school or the linked Junior School at the time of the admission of the younger child.
3. Children who live closer to the preferred school than any other school
4. Other children.

## Distance Tiebreaker

If the admission number is exceeded within criterion 3, priority will be given to those who live furthest from their nearest alternative school. If the admission number is exceeded within any other criterion, priority will be given to those who live closest to the school.

Measurements are carried out in a straight line basis from the child's home address to the address point of the school.

In the case where multiple applications for the same shared dwelling occurs (eg. Flats), a randomiser will be used to decide the priority in which the pupils within the shared dwelling are selected in the event of a tie or where two distances are equal. The random allocation process will be subject to independent verification.



## APPENDIX 2 – Havelock Junior School

### Oversubscription Criteria

***The published total admission number for the school is 360. For each Year 3 intake from September the admission number is 90.***

Places will be allocated to pupils who have a statement of SEN or an EHC Plan that names the school as the appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked After Children and all previously Looked After Children (**see paragraph 6.1 for definition of 'Looked After Children'**).
2. Children with a sibling link (**see paragraph 6.3 for definition of 'sibling'**) continuing at the school at the time of the admission of the younger child.
3. Children who attended Havelock Infant School.
4. Children who live closer to the preferred school than any other school.
5. Other children.

### Distance Tiebreaker

If the admission number is exceeded within criterion 4, priority will be given to those who live furthest from their nearest alternative school. If the admission number is exceeded within any other criterion, priority will be given to those who live closest to the school.

Measurements are carried out in a straight line basis from the child's home address to the address point of the school.

In the case where multiple applications for the same shared dwelling occurs (eg. Flats), a randomiser will be used to decide the priority in which the pupils within the shared dwelling are selected in the event of a tie or where two distances are equal. The random allocation process will be subject to independent verification.

## APPENDIX 3 – Loatlands Primary School

### Oversubscription Criteria

**The published total admission number for the school is 420. For each Reception intake from September the admission number is 60.**

Places will be allocated to pupils who have a statement of SEN or an EHC Plan that names the school as the appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked After Children and all previously Looked After Children (**see paragraph 6.1 for definition of 'Looked After Children'**).
2. Children who live in the linked area of Braybrooke.
3. Children with a sibling link (**see paragraph 6.3 for definition of 'sibling'**) continuing at the school at the time of the admission of the younger child.
4. Children who live closer to the preferred school than any other school.
5. Other children.

### Distance Tiebreaker

If the admission number is exceeded within criterion 2 or 4, priority will be given to those who live furthest from their nearest alternative school. If the admission number is exceeded within any other criterion, priority will be given to those who live closest to the school.

Measurements are carried out in a straight line basis from the child's home address to the address point of the school.

In the case where multiple applications for the same shared dwelling occurs (eg. Flats), a randomiser will be used to decide the priority in which the pupils within the shared dwelling are selected in the event of a tie or where two distances are equal. The random allocation process will be subject to independent verification.

## APPENDIX 3a – Loatlands Nursery

### Oversubscription Criteria

***The published total admission number for the Nursery is 39 per session.***

Places will be allocated to pupils who have been registered with the School Office. Parents are able to register their child from the July following their child's first birthday. The allocations will be made on a first come, first served basis for the first 74 children although the session preference stated by parents at the time of registration may not always be available. These places will be allocated in the term prior to them joining. The remaining 4 places will be reserved until the end of the summer term in case pupils are referred by outside agencies. When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked After Children and all previously Looked After Children (**see paragraph 6.1 for definition of 'Looked After Children'**).
2. Date of registration of the pupil
3. Children who live in Desborough.
4. Other children.

### Distance Tiebreaker

If the admission number is exceeded within any criteria, priority will be given to those closest to the school. Measurements are carried out in a straight line basis from the child's home address to the address point of the school.

In the case where multiple applications for the same shared dwelling occurs (eg. Flats), a randomiser will be used to decide the priority in which the pupils within the shared dwelling are selected in the event of a tie or where two distances are equal. The random allocation process will be subject to independent verification.

## APPENDIX 4 – Rothwell Victoria Infant School

### Oversubscription Criteria

***The published total admission number for the school is 360. For each Reception intake from September the admission number is 120.***

Places will be allocated to pupils who have a statement of SEN or an EHC Plan that names the school as the appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked After Children and all previously Looked After Children (**see paragraph 6.1 for definition of 'Looked After Children'**).
2. Children with a sibling link (**see paragraph 6.3 for definition of 'sibling'**) continuing at the school or the linked Junior School at the time of the admission of the younger child.
3. Children who live closer to the preferred school than any other school
4. Other children.

### Distance Tiebreaker

If the admission number is exceeded within criterion 3, priority will be given to those who live furthest from the nearest alternative school the school. If the admission number is exceeded within any other criterion, priority will be given to those who live closest to the school.

Measurements are carried out in a straight line basis from the child's home address to the address point of the school.

In the case where multiple applications for the same shared dwelling occurs (eg. Flats), a randomiser will be used to decide the priority in which the pupils within the shared dwelling are selected in the event of a tie or where two distances are equal. The random allocation process will be subject to independent verification.

## APPENDIX 4a – Rothwell Nursery

### Oversubscription Criteria

***The published total admission number for the Nursery is 78.***

Places will be allocated to pupils who have been registered with the School Office. Parents are able to register their child from the September following their child's first birthday. The allocations will be made on a first come, first served basis, although the session preference stated by parents at the time of registration may not always be available. These places will be allocated in the Spring term prior to them joining. Registration or referral forms received from health visitors or other agencies providing details of children requiring a place on the grounds of Special Educational Needs will be given special consideration and may take preference when allocating places.

1. Looked After Children and all previously Looked After Children (**see paragraph 6.1 for definition of 'Looked After Children'**).
2. Date of registration of the pupil
3. Children who live in Rothwell, Harrington and Thorpe Underwood.
4. Other children.

### Distance Tiebreaker

If the admission number is exceeded within any criteria, priority will be given to those closest to the school. Measurements are carried out in a straight line basis from the child's home address to the address point of the school.

In the case where multiple applications for the same shared dwelling occurs (eg. Flats), a randomiser will be used to decide the priority in which the pupils within the shared dwelling are selected in the event of a tie or where two distances are equal. The random allocation process will be subject to independent verification.

## APPENDIX 5 – Rothwell Junior School

### Oversubscription Criteria

***The published total admission number for the school 480. For each Year 3 intake from September the admission number is 120.***

Places will be allocated to pupils who have a statement of SEN or an EHC Plan that names the school as the appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked After Children and all previously Looked After Children (**see paragraph 6.1 for definition of 'Looked After Children'**).
2. Children with a sibling link (**see paragraph 6.3 for definition of 'sibling'**) continuing at the school at the time of the admission of the younger child.
3. Children who have attended Rothwell Victoria Infant School.
4. Children who live closer to the preferred school than any other school
5. Other children.

### Distance Tiebreaker

If the admission number is exceeded within criterion 4, priority will be given to those who live furthest from the nearest alternative school the school. If the admission number is exceeded within any other criterion, priority will be given to those who live closest to the school.

Measurements are carried out in a straight line basis from the child's home address to the address point of the school.

In the case where multiple applications for the same shared dwelling occurs (eg. Flats), a randomiser (will be used to decide the priority in which the pupils within the shared dwelling are selected in the event of a tie or where two distances are equal. The random allocation process will be subject to independent verification.

## APPENDIX 6 – Rushton Primary School

### Oversubscription Criteria

***The published total admission number for the school is 105. For each Reception intake from September the admission number is 15.***

Places will be allocated to pupils who have a statement of SEN or an EHC Plan that names the school as the appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked After Children and all previously Looked After Children (**see paragraph 6.1 for definition of 'Looked After Children'**).
2. Children living in Rushton, Glendon, Storefield and Pipewell.
3. Children with a sibling link (**see paragraph 6.3 for definition of 'sibling'**) continuing at the school at the time of the admission of the younger child.
4. Other children.

### Distance Tiebreaker

If the admission number is exceeded within criterion 2, priority will be given to those who live furthest from the nearest alternative school the school. If the admission number is exceeded within any other criterion, priority will be given to those who live closest to the school.

Measurements are carried out in a straight line basis from the child's home address to the address point of the school.

In the case where multiple applications for the same shared dwelling occurs (eg. Flats), a randomiser (will be used to decide the priority in which the pupils within the shared dwelling are selected in the event of a tie or where two distances are equal. The random allocation process will be subject to independent verification.

# APPENDIX 7 – Wilbarston Church of England Primary School

## Oversubscription Criteria

***The published total admission number for the school is 135. For each Reception intake from September the admission number is 15.***

Places will be allocated to pupils who have a statement of SEN or an EHC Plan that names the school as the appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked After Children and all previously Looked After Children (**see paragraph 6.1 for definition of 'Looked After Children'**).
2. Children with a sibling link (**see paragraph 6.3 for definition of 'sibling'**) continuing at the school at the time of the admission of the younger child.
3. Children who live closer to the preferred school than any other school.
4. Other children.

## Distance Tiebreaker

If the admission number is exceeded within criterion 3, priority will be given to those who live furthest from their nearest alternative school. If the admission number is exceeded within any other criterion, priority will be given to those who live closest to the school.

Measurements are carried out in a straight line basis from the child's home address to the address point of the school.

In the case where multiple applications for the same shared dwelling occurs (eg. Flats), a randomiser (will be used to decide the priority in which the pupils within the shared dwelling are selected in the event of a tie or where two distances are equal. The random allocation process will be subject to independent verification.



## APPENDIX 8 – Hawthorn Community Primary School

### Oversubscription Criteria

***The published total admission number for the school is 315. For each Reception intake from September the admission number is 45***

Places will be allocated to pupils who have a statement of SEN or an EHC Plan that names the school as the appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked After Children and all previously Looked After Children (**see paragraph 6.1 for definition of 'Looked After Children'**).
2. Children with a sibling link (**see paragraph 6.3 for definition of 'sibling'**) continuing at the school at the time of the admission of the younger child.
3. Children who live closer to the preferred school than any other school
4. Other children.

### Distance Tiebreaker

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the school.

Measurements are carried out in a straight line basis from the child's home address to the address point of the school.

In the case where multiple applications for the same shared dwelling occurs (eg. Flats), a randomiser will be used to decide the priority in which the pupils within the shared dwelling are selected in the event of a tie or where two distances are equal. The random allocation process will be subject to independent verification.

## APPENDIX 9 – Montsaye Academy

### Oversubscription Criteria

**The published total admission number for the school is 1380. For each Year 7 intake from September the admission number is 240.**

Places will be allocated to pupils who have a statement of SEN or an EHC Plan that names the school as the appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked After Children and all previously Looked After Children (**see paragraph 6.1 for definition of 'Looked After Children'**).
2. Children who attend a Pathfinder Schools primary / junior school.
3. Children who live in the linked area. The linked area being: Ashley, Barford, Brampton Ash, Braybrooke, Desborough, Dingley, Draughton, Faxton, Glendon, Hanging Houghton, Lamport, Loddington, Maidwell, Mawsley, Orton, Pipewell, Rothwell, Rushton, Stoke Albany, Sutton Bassett, Thorpe Malsor, Thorpe Underwood, Weston-by-Welland and Wilbarston.
4. Children with a sibling link (**see paragraph 6.3 for definition of 'sibling'**) continuing at Montsaye Academy at the time of the admission of the younger child.
5. Other children.

### Distance Tiebreaker

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the school.

Measurements are carried out in a straight line basis from the child's home address to the address point of the school using the NNC's GIS System.

In the case where multiple applications for the same shared dwelling occurs (eg. Flats), a randomiser (will be used to decide the priority in which the pupils within the shared dwelling are selected in the event of a tie or where two distances are equal. The random allocation process will be subject to independent verification.